

## MEETING NOTES (APPROVED 17/02/2015)

Tuesday, 7 October 2014 at 4:40pm

Chaired By: Gareth Jones

Macarthur Centre for Sustainable Living, Mount Annan

Note Taker: Gareth Jones

### ATTENDEES

#### *SITA Australia*

- (GJ) – NSW Stakeholder Engagement Manager
- (GB) – Richardson Rd Landfill Manager
- (LCC) – Elizabeth Drive Landfill Manager
- (BL) – Compliance Officer
- (JM) – Camden ORRF Manager
- (GA) – Spring Farm ARRT Manager

#### *Australian Botanic Garden Mt Annan*

- (DB) – Manager Horticulture

#### *Community*

- (MR) – Mount Annan
- (SB) – Mount Annan
- (MP) – Mount Annan

#### *Apologies*

- PC (SITA)
- NH (SITA)
- PH (SITA)
- PB (UrbanGrowth NSW)

## RECORD OF DISCUSSION

### 1. WELCOME AND AGENDA

Item	Discussion	Action	Due
1.1	GJ welcomed all to the meeting. All present introduced themselves. Apologies were noted as listed above.		

### 2. ACCEPTANCE OF NOTES FROM PREVIOUS MEETING

Item	Discussion	Action	Due
2.1	The notes from the previous meeting were accepted without amendment.		

### 3. OPERATIONS UPDATE

Item	Discussion	Action	Due
<b>3.1</b>	<b><i>Richardson Rd Landfill</i></b>		
3.1.1	GB reported that operations at the landfill were proceeding as usual, with nothing out of ordinary taking place recently. The landfill was approaching capacity, with only a couple of years likely to be remaining.		
<b>3.2</b>	<b><i>SITA Organics Camden ORRF</i></b>		
3.2.1	JM reported that there had been no major changes at SITA Organics Camden ORRF recently. Operations had remained mostly the same over the last 12 months, although a new Traffic Management Plan had been recently implemented. The recent fairly dry weather had been good for the compost process, but it was also good to get a little rain into the dams at the end of August. Leachate dams are reasonably low, which is good.		

3.2.2 SB and MP noted that they had observed very little odour at SITA Organics Camden during the site tour, but there had been a considerable amount of dust.

JM advised that a water cart is regularly used for dust control during operational hours, especially during windy and dry conditions. As the tour had taken place after the site had closed, the water cart was no longer in use at the time.

3.2.3 SB, MP and MR agreed that the only noticeable organics odour was in the open receival area at the Spring Farm ARRT Garden Organics facility. The odour seemed to be from the fresh organics stockpile which had not yet been shredded and processed.

GA said he would investigate options for minimising odour generation from freshly delivered organics in that area.

3.2.4 MR advised that he often notices odours between 6:30am and 9am, but odours were irregular and inconsistent – less on weekends than weekdays, and only one instance of odour in the last 7 days, which only lasted 5-10 minutes and then was gone.

MP added that she often notices compost odours around 10pm onwards, which linger all night, with a “new wave” arriving around 8am. Often a raw garbage odour is noticeable during the day.

SB added that odours in his area were very irregular – in the past (when the site was under WSN ownership and management) odours were present every night and every day, but under SITA ownership and management odours are now much less frequent.

### 3.3 Spring Farm MRF, ARRT, ORRF and Tank Farm

3.3.1 BL and GA reported that there had been no major changes or developments at the MRRF, ARRT, ORRF or Tank Farm.

## 4. ENVIRONMENTAL UPDATE

Item	Discussion	Action	Due
4.1	<i>BL's Environmental Update is included with these notes as <b>Appendix 1 – Environmental Update.</b></i>		

## 5. ARRT DA MODIFICATION UPDATE

Item	Discussion	Action	Due
5.1	GA advised that the DA for the sewer connection had been approved, and the remaining parts of the DA were still pending approval.		

## 6. ACTIONS OUTSTANDING

Item	Discussion	Action	Due
6.1	6.1 Commission new Environmental Feedback Hotline signage in accordance with the locations agreed on by the CRG.	GJ	

6.1.1 GJ advised that this project was still underway as part of a national overhaul of all signage at all facilities.

**ACTION CARRIED OVER.**

## 7. OTHER BUSINESS

Item	Discussion	Action	Due
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7.1 GJ advised that the tentative dates for meetings in 2015 were as follows:

- Tuesday 3 February
- Tuesday 5 May
- Tuesday 4 August
- Tuesday 3 November

The February, May and August meetings will be held at Macarthur Centre for Sustainable Living (1 Mount Annan Dr, Mount Annan).

The November meeting will be held on site at SITA's Spring Farm Advanced Resource Recovery Park (275 Richardson Rd, Spring Farm) and will include a facility tour.

7.2 MR advised that he had noticed excavation works near the AGL gas well within the SITA boundary, near the corner of Commelina Dr and Swansonia Ave. MR asked if any SITA staff could explain what this could have been.

GB replied that he had been undertaking excavation work in that area in order to extract clean fill to use as daily covering material on the landfill. The excavator was also often parked near that boundary in order to make it easier for SITA's security personnel to monitor it.

**Meeting closed 5:05pm**

**Next meeting:** Tuesday 3 February 2015, 3:00pm

**Venue:** Macarthur Centre for Sustainable Living, 1 Mount Annan Dr, Mount Annan

## ACTIONS OUTSTANDING

Item	Issue	Action	Due
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6.1	Commission new Environmental Feedback Hotline signage in accordance with the locations agreed on by the CRG.	GJ	
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**Appendices** 1) Environment Update prepared by BL.