

**SITA Australia  
Hampton Park Resource Recovery Facility  
Community Reference Group**

**MINUTES OF MEETING**

<b>Meeting No. :</b>	29	<b>Status of Minutes :</b>	<b>Confirmed</b>
<b>Meeting Date :</b>	26 August 2015	<b>Meeting Time :</b>	5:30pm
<b>Meeting Location :</b>	Hampton Park Resource Recovery Facility Education Centre		
<b>Minutes Confirmed:</b>	Confirmed by CRG 30.09.2015		

<b>Chairman :</b>	Brian Oates (BO)
<b>Presenters / Observers :</b>	Jaye Muir (JM), Nicola Hankin (NH), Mark Globan (MG), Jonathan Knape (JK), Michelle Lee – MWRRG (ML), Josephine Newman – MWRRG (JN), Martin O’Shaughnessy – EPA (MO)
<b>Apologies :</b>	Rod Spalding, Sada Cehic, Kelvin Sargent (KS)

**Attendance:**

<b>MEMBER NAME</b>	<b>24/09/2014</b>	<b>25/02/2015</b>	<b>08/04/2015</b>	<b>27/05/2015</b>	<b>26/08/2015</b>
David Banner (DB)	Yes	Yes	Yes	Yes	Yes
Sada Cehic (SC)	Yes	No	Yes	No	No
Robin Dzedins (RD)	Yes	Yes	Yes	Yes	Yes
Halina Gwizdzil (HG)	Yes	Yes	Yes	No	Yes
Ryan Murphy (RM)	Yes	No	No	No	No
Tony O’Hara (TOH)	Yes	Yes	Yes	Yes	Yes
Rod Spalding (RS)	Yes	No	No	No	No
Miles Weidemann (MW)	Yes	Yes	Yes	No	Yes
Jason Wood (JW)	Yes	No	No	No	Yes

<b>Item</b>	<b>Issue</b>	<b>Action</b>	<b>By</b>
<b>1</b>	<b>Welcome</b> Attendees welcome and apologies.		
<b>2</b>	<b>Minutes of previous meeting</b> Minutes of previous meeting accepted by RD and seconded by TOH.		
<b>3</b>	<b>Action item updates and progress reports</b> MG - Suez continuing to communicate with MWRRG regarding weekend operational hours. Current contract is for 7 days a week although there is only a very low volume of waste on a Sunday making the operation inefficient with Suez losing money.  Waste to Queensland. EPA have circulated guidance sheet (attached), BO discussed this is a complex issue and for the guidance sheet to be circulated.		

Item	Issue	Action	By
	<p>PAN – Suez currently undertaking rehabilitation works. Works are in accordance with EPA requirements from site visits and include ~44,000m2 of capping this year.</p>		
<p><b>4</b></p>	<p><b>SUEZ Environnement Hotline Report</b></p> <p><b>EPA Reports</b></p> <p>May 22</p> <p>June 18</p> <p>July 6</p> <p>DB queried if the issues are related, J M confirmed the dates were spread across July.</p> <p><b>SUEZ Hotline</b></p> <p>June – 1 (complainant not willing to listen, open invite to site and CRG meeting but refused)</p> <p>Aug – 1 (Odour issue due to new leachate from New Cell 10A, mitigation includes odour curtain and mixing into other ponds).</p> <p>JM - Number of reports is down compared to last year.</p> <p>MG – Reports down due to the hard work done by the Suez team. The Suez team have done a great job proactively implementing the construction of infrastructure including 44,000m2 of capping and 12 air wells in order to mitigate perched leachate.</p> <p>DB – Current and past Suez staff should be complimented on the great work that’s been done.</p> <p>BO – Suez have become proactive and it has paid off.</p> <p>JM – When odour is reported by complainant alleged to be from Suez , the caller has to know to ask for a call back for EPA to feed any information back to them in regards to whether the odour was confirmed or not. EPA will only call the caller back to confirm an odour if an EPA Officer has attended the site at the time and confirmed there was an odour.</p> <p>MO – EPA investigate reports based on information provided. Not all complaints can be investigated by conducting inspections to confirm source of odour.</p>		
<p><b>5</b></p>	<p><b>MWRRG Presentation</b></p> <p>ML delivered presentation on Implementation Plan – How waste will be managed in the next 10 years.</p> <ul style="list-style-type: none"> <li>- Consultation with community</li> <li>- Metropolitan Implementation Plan sits under SWRRIP</li> <li>- Management of waste at a local metropolitan level</li> <li>- Involves a 30 year horizon consistent with planning and long-term investment</li> <li>- MWRRG manages around 20% of waste in metropolitan Melbourne.</li> <li>- In 2012, there was around 14 million tonnes of waste collected in the region.</li> </ul>		

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	<ul style="list-style-type: none"> <li>- Plan involves a schedule of all existing facilities in current implementation plan</li> <li>- 7 phases to the implementation</li> <li>- Currently up to phase 3 which involves assessment of projected waste, current infrastructure capacity and market assessment for new and projected infrastructure.</li> <li>- Focus on a push for more resource recovery</li> <li>- Phase 3 commenced two weeks ago</li> </ul> <p>Q. What can we do to reduce the amount of waste we send to landfill?</p> <p>TOH – Companies should implement recycling bins in offices. Typically you only see general waste bins at people’s desks. Also typically you only see 1 skip bin at smaller companies and would like to see legislation introduced to enforce recycling.</p> <p>NH – Charging the community for the amount of waste they produce incentivises recycling. This has been done successfully in Germany.</p> <p>RD - Smaller kerbside bins should be made more available and rate payers informed of their availability.</p> <p>MW – The large volume of nappies going to landfill presents an excellent opportunity to recycle.</p> <p>MO – SSG trialled washing and recycling nappies although wasn’t commercially feasible and there was an issue with the capacity of the local sewage farm.</p> <p>MG – ‘Relivit’ nappy recycling operating in NSW.</p> <p>BO - Encourage supermarkets to reduce the amount of ‘triple packaging’. Packaging companies need to be targeted.</p> <p>NH – Should work on eliminating packaging more than recycling.</p> <p>HG – Make it easier to understand how to recycle</p> <p>TOH – Incentivise sorting facilities so a single co-mingled bin can be used.</p> <p>TOH – Councils are doing a great job by communicating with the community.</p> <p>BO – Education Officers should be increased</p> <p>Any further ideas email <a href="http://www.participate.mwrrg.vic.gov.au/conversation">http://www.participate.mwrrg.vic.gov.au/conversation</a>.</p>		
<b>6</b>	<p><b>EU Update</b></p> <p>JM - Fact sheet has been distributed by EPA</p> <p>The EU is nearing completion on 21<sup>st</sup> September EU. Suez will continue to implement improvements identified such as 12 month life spans for cells, the odour curtain and community engagement</p>		

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	<p>Appendix A (filling schedule) has been recommended to go into the licence by EPA. Suez/EPA discussing a way to communicate the schedule while keeping it commercial in confidence.</p> <p>TOH - Rigidity of schedule means if the actual progress differs from the schedule Suez have to submit application. This process seems too rigid.</p> <p>MG – Engaging with EPA to gain flexibility around scheduling and reporting the filling schedule to suit both parties.</p> <p>RD – Believes keeping the filling schedule commercial in confidence and having a flexible schedule is ‘perfectly reasonable’. Seconded by TOH, DB.</p>		
7	<p><b>SUEZ Operations Update</b></p> <p>As part of the 6 monthly FID monitoring (internal and external) and the infrared survey, a remedial action plan was put together to address any non-conformances – the monitoring results and remedial action plan have been reported to EPA.</p> <p>Currently filling Cell 10A with expected filling completion of January/February 2016.</p> <p>Currently going through process to gain approval for construction of the next cell, Cell 10B. Cell 10B is only expected to have 7 months of filling therefore works to construct the next Cell 11a will shortly follow.</p> <p>9A Capping nearing completion.</p> <p>9B Capping currently placing clay.</p> <p>Rehabilitation currently underway of existing Cells.</p>		
8	<p><b>Communication and consultation</b></p> <p><b>a. Round Table</b></p> <p>DB - Timeframe for new entrance off South Gippsland Highway? MG - expected to be 14<sup>th</sup> September.</p> <p>TOH - Will SITA ResourceCo consult with drivers around the entrance? MG – Will get back to the group.</p> <p>HG – Hampton Park Community Forum Held, Topics identified include criminal activities such as graffiti and illegal dumping.</p> <p>RD – Issue with mud on Hallam Road one day in July.</p> <p>NH – Road sweeper Is on permanently from 3am, this particular day the sweeper was not organised. Since then additional sweeping has been organised. Also increased maintenance on wheel wash and SITA ResourceCo entrance will reduce the number of trucks tracking on Hallam Road.</p> <p>MW – Is leachate transfer to Taylors Road still on the cards?</p> <p>MG – This is still ongoing, additional resources are being sourced now that the Technical Officer (SS) is Operations</p>		

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	<p>Manager of Taylors Road. New technical Officer expected to commence 31/8/15.</p> <p>BO – thinks it’s important to have a presentation from the National Packaging Covenant.</p> <p><b>b. Community outreach</b></p> <p>JM and SS presented at the Landfill Conference in Canberra on the Automated Leachate System and on the HRL Community Engagement and Enforceable Undertaking Case Study. Both presentations were well received.</p>		
9	<p><b>Other Business</b></p> <p><b>a. Questions &amp; Answers</b></p>		
10	<p><b>Review of progress / next meeting(s)</b></p> <p>Next meeting is 30 September 2015</p>		
<b>Meeting Closed :</b>		7:30pm	

<b>Next Meeting :</b>	<b>30 September 2015 5:30pm</b>
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**ACTION SUMMARY**

Item	Issue	Action	By
<b>Meeting no. 24 / 27 August 2014</b>			
4	MG/NH keep CRG informed of progress re weekend operational hours.	Ongoing	NH / MG
<b>Meeting no. 26 / 25 February 2015</b>			
7	DB requested for ‘Waste to Queensland’ to be an ongoing topic for the agenda.	Ongoing	MG / KS